

# ENDORSEMENT APPLICATION CHECKLIST

*For your benefit only - not to turn in.*

## To be emailed

The following items should be emailed to Malu Fairley-Collins at [endorsement@allianceofbaptists.org](mailto:endorsement@allianceofbaptists.org).

- Ordination Certificate
- Verification of Education - original transcripts
- ACPE CPE unit certificate or signed final evaluation face sheet
- A current photo
- A letter signifying active participation in a local congregation that is nurturing the candidate in faith and vocational identity for at least the two most recent years.
- Letter(s) to verify two years of pastoral leadership experience
- Essays and spiritual care case study based on [these requirements](#).

## To be completed online

The following items should be completed online.

- Endorsement application - [complete here](#).
- Application fee - [pay here](#).

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- Background check application - the endorser will email you an invitation after you fill out the endorsement application.
- Two Endorsement Reference Forms: one from a supervisor and one from a professional reference. Send the below link to the online Endorsement Reference Form to your references to be submitted directly through the Alliance website.

**<https://allianceofbaptists.org/endorsementreference/>**

By sending this link, you are waiving your right to review the contents of the completed reference form.  
All responses will remain confidential.

If you have any questions or concerns, please email Malu Fairley-Collins at [endorsement@allianceofbaptists.org](mailto:endorsement@allianceofbaptists.org).