Thank you for your ongoing support of the Alliance of Baptists through your service as a retired endorsed minister of the Alliance.

The completion of this Annual Report is one of four requirements to maintain your endorsement with the Alliance. The others include: a minimum annual gift to the Alliance of $100; notification of any change of ministry setting and any legal, ethical, or professional actions filed against the person within one month of the change or action; and attendance at an Alliance gathering at least once every four years.

The contents of this report are confidential and will only be shared with the Endorser and members of the Alliance of Baptists Endorsement Council.

Please complete all pages of this Annual Report and submit it to Carole Collins at carole@allianceofbaptists.org before February 1, 2019.

**PART I: PERSONAL INFORMATION**

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Has any of this information changed since last year?  □ Yes  □ No
If so, please indicate what has changed.  ____________________________________________________________
                                                                                      ____________________________________________________________
**PART II: ENDORSEMENT REQUIREMENTS**

1. Have you contributed a minimum of $100 to the Alliance of Baptists this year to maintain your membership and to be in good standing with the Alliance?  
   ☐ Yes ☐ No  

   If not, please indicate why:

2. In the past 12 months, have allegations of misconduct including but not limited to sexual harassment, exploitation or misconduct, physical abuse, child abuse, or financial misconduct:  
   • Led to civil, criminal, ethical, professional, or ecclesiastical complaint(s) being filed against you?  ☐ Yes ☐ No  
   • Led to your resignation or termination from a position?  ☐ Yes ☐ No  
   • Led you to resign or terminate your employment to avoid such charges?  ☐ Yes ☐ No  
   • Led to your conviction of a felony?  ☐ Yes ☐ No  

   Please include an explanation for each incident or action that caused you to answer “yes.” Please include the date, nature, and place of each incident; where and when each was adjudicated; or the disposition. Indicate steps taken toward resolution, if any.

3. Have you attended a gathering of the Alliance of Baptists in the past 4 years?  
   ☐ Yes ☐ No  

   If not, please indicate your plans for attending a gathering in the next year:

**PART III: QUESTIONS FOR REFLECTION**

Please reflect on the following questions and offer a brief response.

1. Share about your continuing education and/or professional development from the past year, and how any learning has contributed to new understanding, new growth, and/or new practice in your ministry.

2. Share one or more examples from your work in the past year that affirms for you an ongoing call to ministry.
3. In what ways have you and are you practicing self-care in your ministry?

4. What is the community of faith in which you are currently involved? How is this faith community actively nurturing, supporting, and challenging your spiritual life as well as your ministry? If your faith community is not offering such nurture, support, and challenge, where do you find such engagement with your spiritual life?

5. Chaplains, pastoral counselors and chaplain educators alike have a common commitment to awareness of how aspects of our identities shape our experiences in the world, including our ability to learn and grow and experience well-being.

Without losing focus on increasing justice for women and LGBTQ people, the Alliance of Baptists is working to deepen both our understanding of and commitment to racial justice. We invite you to briefly describe in a 3 or 4 sentence paragraph your own journey with your racial identity, and how it shapes your experience of racism and work for racial justice, with patients, students, clients, work systems or in the work place and/or congregation.

6. Please share any news of professional and personal accomplishments, concerns, and celebrations as well as those of your loved ones so that the Alliance may pray with and for you.

Is it o.k. to share from your response to question #5 in Alliance publications?

7. Are there ways you would like to connect with the Alliance as a whole or with other Alliance clergy? How do you picture that connection happening?

**Part IV: Alliance of Baptists Complaint Policy**

All complaints and reports of misconduct relating to Alliance of Baptists Endorsed Clergy or Alliance of Baptists Recognized Clergy will be handled as follows:

- Any member of the Alliance of Baptists Board, Alliance of Baptists staff or the Endorsing or Clergy Recognition Councils, who receives such information, shall promptly inform the President of the Alliance of Baptists of that information. Once the President has been informed, no further action shall be taken, except by the President, acting in consultation with legal counsel, or by legal counsel, as authorized by the Alliance of Baptists Board of Directors.
After receiving such information, the President of the Alliance of Baptists shall promptly confer with legal counsel for the Alliance of Baptists, and take whatever action the President and legal counsel conclude is appropriate under the circumstances.

The President of the Alliance of Baptists and legal counsel will consider how and when to consult with the Executive Committee and/or the full Board of Directors of the Alliance of Baptists, depending on the nature of the issues raised and the urgency of the matter.

The President of the Alliance and legal counsel will consider whether consultation with the Clergy Recognition Council (for complaints regarding Recognized Clergy) or with the Endorsing Council (for complaints regarding Endorsed Clergy) is appropriate under the circumstances.

The Alliance of Baptists’ response may include notification of Alliance of Baptists-affiliated congregations (for complaints regarding Recognized Clergy) or of certifying organizations and employers (for complaints regarding Endorsed Clergy), as is appropriate under the circumstances.

This policy shall not apply to reports of misconduct by Alliance of Baptists Employees, Officers or Directors, which shall be governed by the existing Whistleblower Resolution and procedures.

This policy shall be distributed annually to all Alliance of Baptists staff, all members of the Board of Directors of the Alliance of Baptists, all members of the Clergy Recognition Council and all members of the Endorsing Council.

Each person receiving the Policy shall sign and return a copy indicating that they understand the policy, have complied with it, and will comply with it. As part of the annual renewal process, Recognized Clergy and Endorsed Clergy shall indicate that they understand this policy, have complied with it, and will comply with it.

*Adopted by the Board of Directors, Alliance of Baptists, May 1, 2014*

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My full name typed in the above Signature box serves as my legal signature.

**PART V: COVENANTAL CODE OF ETHICS FOR ENDORSED CLERGY**
As an endorsed clergyperson of the Alliance of Baptists, I make the following commitments:

☐ I will work cooperatively and collegially with those with whom I serve in the ministry to which I have been called.

☐ I will stand in a supportive relationship with my colleagues in ministry, offering and receiving counsel and support in times of need.

☐ I will maintain the highest ethical standards with colleagues, institutions, or congregations that employ me.

☐ I will recognize the power my ministry gives me and refrain from practices that are harmful to others and which endanger my integrity or my professional effectiveness.

☐ I will use my ministerial status, position and authority in ways that do not abuse, misguide, negatively influence, manipulate or take advantage of anyone, especially children.

☐ I will personally and professionally support persons who experience discrimination on the basis of gender, sexual identity, gender expression, race, ethnicity, age, marital status, national origin, religion, physical ability, or mental ability.

☐ I will seek to know, understand and respect the diversity of opinions, beliefs, and practices of others.

☐ I will be a good steward of that which God provides and handle my own finances and those of my partners in ministry and my place of employment honestly and with great care.

☐ I will seek to grow in faith, knowledge, and the practice of ministry through spiritual practices, study, professional development, and service.

☐ I will live a life that honors my commitments to myself and my loved ones, including the need for privacy, time apart, and time together.

☐ I will honor all confidences shared with me in my capacity as a clergyperson, unless not allowed by law, and I will maintain such confidentiality even when the pastoral relationship has ended.

☐ I will navigate transitions between ministries carefully to support the ministry of those who follow me as well as the well-being of those with whom I have had a pastoral relationship.
With God’s help and the help of my colleagues in ministry, I make this covenant.

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By typing my name in the above Signature box, I indicate that the information provided on this Annual Report is accurate and may be verified by the Alliance of Baptists. I further agree that as an Alliance of Baptists endorsed minister, I will practice my ministry in accordance with the Clergy Covenant as outlined above.

Please submit this report to Carole Collins at carole@allianceofbaptists.org no later than **February 1, 2019**. If you have any questions or concerns, please contact Carole Collins, Endorser.

Carole’s contact information:
carole@allianceofbaptists.org
678 910 6977